

## **COMPETITION REGISTRATION AND SANCTIONING**

### **Preamble**

1. Cross Country Canada (CCC) is the sport governing body for cross-country skiing, Canada's optimal winter sport and recreation. Among its numerous responsibilities, CCC is responsible for providing overall guidance and direction for the various functions required to permit Canadian cross-country ski competitions at all levels to be scheduled, organized and officiated to an approved and consistent standard. In addition, CCC has specific responsibility for the scheduling and conduct of nationally sanctioned competitions that will provide high quality domestic and international competitive experiences to further the development of excellence in Canadian ski racers.
2. Sanctioning is the mechanism through which CCC discharges several of these important competition-related responsibilities. CCC sanctions competitions for the following reasons:
  - a. to ensure that an approved standard of competition is provided as regards issues such as competition organization, rules and safety;
  - b. to ensure that competition organizers and competitors are suitably covered by liability insurance;
  - c. to ensure that the results of the competition receive official recognition within CCC's high performance and athlete development systems through the Canada Points List system; and
  - d. to ensure that the competition is formally integrated into the CCC Calendar and that this information receives wide distribution within the national skiing community.
3. Registering of competitions is a procedure that ensures that competitions at all levels within CCC are appropriately covered by CCC's liability insurance policy.

### **Aim**

4. The aim of this operational policy is to provide direction for the registering and sanctioning of competitions within CCC.

### **Authority**

5. This document is published under the authority of the CCC Events Committee.

## Definitions

6. **Event.** A number of competitions (e.g. the Canadian Championships) which occur at a particular site in a specified time period and which are hosted by a particular organization (the Organizing Committee – see definition below).

7. **Competition.** An individual race within an event, incorporating one or more age classes. For competitions below World Cup level, both genders normally compete in the same competition (within their respective classes).

8. **Organizing Committee (OC).** The organization within the hosting CCC club that is responsible for planning and executing a competition or an event. For major events such as the Canadian Championships, the OC will include both an Event Organizing Committee (EOC) and a Competition Committee (CC).

9. **Technical Delegate (TD).** A trained individual, appointed by the appropriate sport governing body, who has the knowledge and experience required to provide guidance to OCs on the organization and conduct of cross-country skiing competitions in accordance with current and approved rules and standards. Within CCC, the TD is the representative of CCC to the OC, and is the guarantor that a competition will be conducted in accordance with the CCC Rules. All competitions sanctioned by CCC and listed in the CCC calendar must be supervised by a TD appointed by the responsible sport governing association (i.e. either CCC or Division, depending on the level of competition).

10. **Technical Advisor (TA).** A Technical Delegate for competitions that are sanctioned by Divisions. A Technical Advisor must be identified for all Division-sanctioned competitions as required by the CCC insurance policy.

11. **Competition Sanctioning.** A competition is “sanctioned” when the OC agrees to meet the criteria established by the sanctioning body. Sanctioning by CCC indicates the following:

- a. All competitors in the competition are individual members in good standing of CCC and possess a current CCC racing licence; alternatively, competitors must purchase a CCC supporting member day licence or, for foreign skiers, must hold a valid race licence issued by their national association.
- b. The competition will be conducted in accordance with current FIS and CCC rules and regulations, with on-site supervision by a CCC-trained TD.
- c. CCC attributes Canada Points List (CPL) points to all competitors possessing a valid CCC race licence.

**12. Competition Registering.** A competition is “registered” when the particulars of the competition have been submitted to the parent Division of the hosting club. All competitions hosted by CCC clubs are expected to be registered 90 days in advance and specified safety precautions taken as per the CCC insurance policy in order for CCC’s liability insurance to be in force.

**13. CCC Race Licence.** A licence, issued directly by CCC, that entitles the licence holder to compete in CCC-sanctioned competitions and to other benefits that are associated with the CCC race licence (including preferred seeding and eligibility for CPL points). The licence confirms that the licence holder is an individual member in good standing of CCC and identifies his/her club affiliation. See CCC Document 2.2.2 *Race Licence Policy* for more detail.

**14. CCC Supporting Member Day Licence (SMDL).** A licence that confers upon the holder competition-day eligibility to compete in a CCC-sanctioned competition organized by a CCC club (except for competitions for which a CCC race licence is mandatory – i.e. competitions at the Canadian Championships, open category NorAm competitions, and any higher level FIS-sanctioned competitions hosted by CCC clubs):

- a. Skiers who are not individual members of CCC must purchase a supporting member day licence in order to compete in any CCC-sanctioned competition hosted by a CCC club. This ensures that the OC has appropriate liability insurance coverage.
- b. Skiers who are individual members of CCC (including masters) but who do not hold a CCC race licence must purchase a supporting member day licence in order to compete in CCC-sanctioned competitions. Athletes competing in the midget age class and below are exempt from this requirement.
- c. Foreign racers who hold a current race licence issued by their national association are exempt from the requirement to purchase a supporting member day licence.
- d. Skiers obtain supporting member day licences through an OC as part of event/competition registration. These licences are issued under CCC’s authority.
- e. The holder of a CCC supporting member day licence is eligible to compete in the CCC-sanctioned competition for which the licence has been purchased, but does not enjoy the benefits (such as preferred seeding and CPL points) that are implicit in a CCC race licence.
- f. The supporting member day licence is valid only for the competition for which it is issued.
- g. See CCC Document 2.2.2 *Race Licence Policy* for more detail.

**15. International Ski Federation (FIS) Race Licence.** A licence issued by the FIS that entitles the licence holder to receive FIS points in FIS-sanctioned competitions. FIS licences can be obtained through application to the CCC National Office, and should be purchased no later than the end of August each year in order to avoid the need to pay a surcharge for late application.

**16. Participant Waiver.** A declaration that a competitor acknowledges that there are risks inherent in competing in a cross-country skiing competition. All participants in competitions hosted by CCC clubs, or the legal guardians of competitors who have not reached the age of majority, must sign a Participant Waiver Form to this effect. It is the OC's responsibility to ensure that waivers are signed by or on behalf of all competitors in the competitions they host (see paragraph 27 for details).

**17. Club Waiver.** A declaration made by club members as part of the club membership registration process, by which they agree to abide by applicable rules and regulations and to release CCC, its divisions and clubs of responsibility for accidents, injuries, loss, etc. that occur as a result of their participation in the club.

### **Policy for CCC Competition Sanctions**

18. CCC will apply annually for FIS sanction for sufficient competitions to ensure that Canadian skiers have an opportunity to qualify for FIS points in a domestic context. These competitions will also be CCC-sanctioned and registered for insurance purposes.

19. CCC will extend a CCC sanction only to competitions where there is a competent OC, and where the competition organization is staffed with individuals who have been appropriately certified under CCC's officials training program.

20. For all CCC-sanctioned competitions, a CCC-trained TD will be appointed (by either CCC or the host Division, depending on the level of competition). The TD will provide guidance to the OC on technical matters and is responsible for ensuring that each competition is conducted in accordance with current CCC and/or FIS rules and regulations and any pertinent Technical Package authorized by the CCC Events Committee.

21. CCC maintains a liability insurance policy that provides appropriate third party liability insurance coverage to OCs and competitors in all competitions sanctioned by CCC or a Division provided that the provisions of CCC's *Competition Registration and Sanctioning Policy* are met. The registering and sanctioning process ensures that competitions operate in a manner that is consistent with the requirements of CCC's insurance policy. The CCC insurance policy requires that all participants in CCC-sanctioned competitions hosted by clubs that are covered by the policy must be either individual members (in good standing) of CCC, foreign racers holding a race licence issued by their national association or supporting members of CCC. Skiers not falling within one of these categories must not be permitted to race as this may cause the insurance policy to be invalidated and expose the host club to liability.

22. CCC operates a national points system (the Canada Points List (CPL)) which enables the results - in eligible competitions (either CCC-sanctioned or FIS-sanctioned) - of each competitor holding a CCC race licence to be compared to both a national and international standard. CPL points resulting from CCC-sanctioned competitions will be incorporated in CPL lists and retained in the CCC database. CPL points have critical importance for selection to CCC-sponsored teams and competition trips.

## **Procedures for Registering and Sanctioning**

### **23. International Ski Federation (FIS)**

- a. CCC will apply for FIS sanctioning for the highest level CCC-mandated competitions on the CCC calendar (i.e. the Canadian Championships and the NorAm competitions in the NorAm Canada Cup Series), as well as other high level competitions that may be independently mandated (i.e. some loppets, such as the Keskinada). The FIS enters these competitions on the FIS calendar.
- b. For World Cup and higher level events hosted in Canada, the FIS will assign a TD and Assistant TD from outside Canada. CCC will assign a (CCC-certified) Assistant National TD. For other FIS-sanctioned competitions in Canada, CCC will assign a CCC-certified TD.
- c. For FIS-sanctioned competitions for which CCC provides the TD, CCC will report the results to the FIS, and competitors in possession of FIS licences will receive FIS points for their results.
- d. The OC is responsible for paying the FIS sanction fee for each sanctioned competition, through its parent Division office. Divisions forward FIS fees to CCC, and CCC is responsible for forwarding this fee to the FIS through the Canadian Snowsports Association (CSSA). There are substantial penalties imposed by the FIS Nordic office for late registration of FIS-sanctioned events.

**24. Cross Country Canada (CCC) Sanctions.** CCC sanctions “Olympic style” competitions at two levels: Tier 1 and Tier 2. *For masters, senior and junior age categories, only skiers with a CCC race licence, skiers with a supporting member licence purchased from the LOC or foreign skiers holding a race licence issued by their national association are permitted to compete in these competitions. Skiers competing in the midget age class and below who are members in good standing of a CCC club do not require a race licence or supporting member licence:*

- a. Tier 1. This category of sanctioning applies to the highest level CCC-mandated competitions on the CCC calendar (i.e. the Canadian Championships; the NorAm Canada Cup Series; and the Eastern and Western Canadian Championships). The Canada Winter Games also fall under this category:

- 1) Competitions are scheduled (date and venue) through decisions taken by the CCC Events Committee after consultation with the NST and the parent Divisions of hosting clubs.
  - 2) Hosting clubs are expected to register competitions at the Division Office of the parent Division no later than 90 days in advance of the competition in order to be covered by CCC's insurance policy.
  - 3) The parent Divisions of clubs hosting competitions in this category register and apply for CCC sanction for these competitions in their annual Division Registration and Sanction Application (see paragraph 25 below).
  - 4) Competitions in this category are listed in the CCC calendar.
  - 5) Competitions sanctioned at this level are run in accordance with current FIS and CCC rules and regulations, and are further governed by technical packages produced under the authority of the CCC Events Committee.
  - 6) CCC assigns TDs for these competitions.
  - 7) Competitors possessing CCC race licences receive CPL points for their results provided that their race licence number is recorded on the results.
  - 8) OCs pay a sanctioning fee to CCC, payable through their parent Division offices, in accordance with paragraph 25 below.
  - 9) OCs sell supporting member licences to CCC members who do not hold a CCC race licence (except for skiers competing in the midget age class and below) and to non-CCC members. CCC is paid in accordance with the process identified in paragraphs 25 and 26 below.
  - 10) OCs require all participants not holding a CCC race licence to sign a Participant Waiver Form that covers each competition. This requirement is waived for members of the hosting club if a Club Waiver has already been signed as part of the club registration process, provided that the waiver covers all competitions that are organized by the club.
- b. Tier 2. This category of CCC sanctioning applies to high-level competitions mandated at the Division level (i.e. provincial championship and provincial cup competitions):
- 1) Competitions are scheduled (date and venue) in accordance with decisions taken by Divisions.

- 2) Hosting clubs are expected to register competitions at the Division Office of the parent Division no later than 90 days in advance of the competition in order to be covered by CCC's insurance policy.
- 3) Parent Divisions of hosting clubs register and apply for CCC sanction for these competitions in their annual Division Registration and Sanction Application (see paragraph 25 below).
- 4) CCC lists these competitions on the CCC calendar.
- 5) Competitions sanctioned at this level are run in accordance with current FIS and CCC rules and regulations.
- 6) CCC-trained TDs are appointed by the parent Division.
- 7) The OC submits results to CCC, and competitors possessing CCC race licences receive CPL points provided that their race licence number is recorded on the results
- 8) OCs pay a sanction fee to CCC, through their respective Division offices.
- 9) OCs sell supporting member licences to CCC members who do not hold a CCC race licence (except skiers competing in the midget age class and below) and to non-CCC members. CCC is paid in accordance with the process identified in paragraphs 25 and 26 below.
- 10) OCs require all competitors to sign a waiver form that covers each competition. This requirement is waived for members of the hosting club if a Club Waiver has already been signed as part of the club registration process, provided that the waiver covers all competitions that are organized by the club.

**25. Division Sanctions.** Divisions may sanction less-formal Olympic style and loppet style competitions where a Technical Advisor rather than a TD is assigned. Each Division will determine its own sanctioning policy and identify the types of competitions to which it applies:

- a. Hosting clubs are expected to register competitions at the Division Office of the parent Division no later than 90 days in advance of the competition in order to be covered by CCC's insurance policy.
- b. Competitions will be listed on the Divisional calendar, rather than the national calendar.
- b. Results are not eligible for CPL points.

- c. The governing Division will identify a Technical Advisor.
- d. The CCC Rules will be applied, unless otherwise determined by the governing Division. In all cases, the safety precautions prescribed in the CCC insurance policy must be taken.
- e. No sanction fee is paid to CCC. The governing Division will determine whether other sanction fees are applicable.
- f. OCs require all participants not holding a CCC race licence to sign a Participant Waiver Form that covers each competition. CCC members who wish to compete in a competition hosted by their parent club do not have to sign a competition-specific Participant Waiver if they have already signed a Club Waiver as part of club registration, provided that this waiver covers all competitions hosted by the club.
- g. For insurance purposes, competitors who are not CCC members may be considered as “additional named insureds” for the duration of the competition for which they have signed a Participant Waiver Form, *provided that Divisions and clubs have defined “member” to include such individuals.*
- h. Parent Divisions and/or hosting clubs are encouraged to charge a day membership fee to competitors who are not CCC members in consideration of the privileges of membership (e.g. insurance coverage, race organization and officiating) that they are accessing. Provision for the levying, collection and disposition of such fees is a Division prerogative.

**26. Non-Sanctioned Competitions.** Divisions may also register (for insurance purposes) competitions for which no sanction is provided. These competitions will also be listed on the Divisional calendar.

## **Administration**

**27. Applications for CCC Sanction.** Requests for CCC-sanctioning for competitions hosted by CCC clubs must be submitted through the CCC sanctioning process, regardless of whether the competition is Tier 1 or Tier 2. This is to ensure that provision is made for insurance protection for each competition and for supporting member licences to be available for non-CCC members. There are two steps in the sanctioning process:

- a. CCC Competition Sanctioning Application. Each club that plans to host a CCC-sanctioned competition must complete the form at Annex A (Club Application for CCC Sanctioning of Competition) and submit it, together with the applicable fees (both sanction fees and SMDL quota fees where applicable), to the Division Office, in accordance with timelines to be established by each Division. Normally, the parent Division will have completed a competition calendar planning activity prior to this step taking place.

- b. Division Sanctioning Application Summary. Having received all of the CCC Competition Sanctioning Applications and fees from the clubs that will host CCC-sanctioned competitions in a particular competition year, each Division will complete the form at Annex B (Division Summary of CCC Competition Sanctioning Applications) and submit it to the CCC National Office no later than November 15<sup>th</sup> of each year.

## 28. Management of Supporting Member Day Licence Fees

- a. Cost. Supporting member day licences have a nominal value of \$5.00. This fee will be periodically reviewed, and may be increased to ensure that parity is maintained between CCC members (who pay club membership fees) and supporting members.
- b. Application. The application form for supporting member day licences is appended to CCC Document 2.2.2 *Race Licence Policy*. Instructions for processing the form are provided in the policy.
- c. Administration. CCC has implemented a quota system for supporting member day licences. This system is designed to simplify administration between CCC, Divisions and hosting clubs. When applying for competition registration and sanctioning for a CCC-sanctioned competition, OCs will estimate the number of supporting member day licences that they expect to need and will purchase a quota for that number when they submit their Competition Registration and Sanction Application. Quota fees have been established at a level that minimizes risk to both CCC and the LOC (e.g. up to 30 licences - \$90.00; up to 50 licences - \$125.00). Alternatively, OCs may purchase supporting member day licences individually at a cost of \$5.00 each. The OC will set the competition entry fee for skiers requiring a day licence at a level that will incorporate the cost of supporting member day licences. The following details apply:
  - 1) After the event, completed supporting member day licence forms (containing the competitors' names and contact information) must be forwarded to the Division office for retention. The names and contact information of foreign competitors must also be reported. The total number of supporting member day licences purchased and the total number of foreign skiers that competed must be reported to the CCC National Office; CCC is required to report this information to its insurer annually, in order for the CCC insurance policy to be applicable.
  - 2) If the number of supporting member day licences actually sold by the LOC exceeds the purchased quota, the LOC must pay to CCC – through the Division office - the difference between the purchased quota and the actual quota required (i.e. LOCs purchase the next level of quota, rather than paying for individual licences).

- 3) Supporting member day licence quota fees will only be refunded in the event of competition cancellation.

**29. Waivers.** CCC's Insurer requires that a waiver form must be signed by all competitors in competitions hosted by CCC clubs (or by the competitor's legal guardian in the case of competitors who have not reached the age of majority). For CCC race licence holders, the Participant Waiver Form must be signed in conjunction with the CCC Race Licence application. All participants not holding a CCC race licence will be required by the OC to sign a Participant Waiver Form at the time of registration for the particular event or competition:

- a. The Participant Waiver Form is shown at Annex C to this document.
- b. It is the responsibility of the OC to ensure that a waiver is signed by or on behalf of each competitor for each competition. This requirement is waived for members of the hosting club if a Club Waiver has already been signed as part of the club registration process, provided that the waiver covers all competitions that are organized by the club.
- c. After the competition/event, completed Participant Waiver forms are to be retained by the host OC.
- d. Coaches cannot sign waiver forms in place of legal guardians. Club coaches who are travelling with teams to races have two general options for managing the waiver requirement for team members who do not hold a CCC race licence:
  - 1) Make each competitor - or legal guardian as applicable - responsible for signing a waiver for each competition, either on site or in advance using forms printed from this policy or down-loaded from the OC's Event Notice.
  - 2) Obtain waivers from each competitor - or legal guardian as applicable - in advance of the competition(s) and submit these waivers to the OC on behalf of their team.

### **List of Attachments**

Annex A	Club Application for CCC Sanctioning of Competition
Annex B	Division Summary of CCC Competition Sanctioning Applications
Annex C	Participant Waiver Form

## Annex A

### **CLUB APPLICATION FOR CCC SANCTIONING OF COMPETITION**

(To be completed by Hosting Clubs - one form per event)

**DIVISION:** \_\_\_\_\_ **COMPETITION YEAR:** \_\_\_\_\_

1. EVENT NAME: \_\_\_\_\_

2. RACE(S) AND DATE(S):

a. 1<sup>st</sup> Competition \_\_\_\_\_

b. 2<sup>nd</sup> Competition \_\_\_\_\_

c. 3<sup>rd</sup> Competition \_\_\_\_\_

d. 4<sup>th</sup> Competition \_\_\_\_\_

3. LEVEL OF SANCTION (check one):

a. FIS and CCC \_\_\_\_\_

b. CCC – Tier 1 \_\_\_\_\_ CCC – Tier 2 \_\_\_\_\_

c. Division \_\_\_\_\_

4. HOST CLUB & LOCATION: \_\_\_\_\_

5. WEB LINK TO EVENT: \_\_\_\_\_

6. ORGANIZING COMMITTEE CONTACT INFORMATION:

NAME: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

7. TECHNICAL DELEGATE/ADVISOR (stroke out one):

NAME: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

8. SANCTION FEES (sanction fees are non-refundable)

a. FIS (\$250 per event) AMOUNT: \_\_\_\_\_

b. CCC (\$50 per competition) AMOUNT: \_\_\_\_\_

9. SUPPORTING MEMBER DAY LICENCE QUOTA AMOUNT: \_\_\_\_\_

Up to 30 licences	- \$90.00	Up to 100 licences	- \$200.00
Up to 50 licences	- \$125.00	More than 100 licences	- \$300.00
If preferred, a specific number of licences may be purchased for \$5.00 each.			

- Day licences are valid only for a single competition.
- Skiers who purchase supporting member licences must sign a waiver.
- After the event, the names and contact information of all skiers who purchased supporting member licences must be forwarded to the Division office for retention.
- If the number of supporting member day licences sold exceeds the purchased quota, the LOC must pay to CCC – through the Division office - the difference between the purchased quota and the actual quota.
- Supporting member quota fees will be refunded in the event of race cancellation.

**10. TOTAL OF PRELIMINARY FEES** AMOUNT: \_\_\_\_\_

**Annex B**

**DIVISION SUMMARY OF CCC COMPETITION SANCTIONING APPLICATIONS**

**DIVISION:** \_\_\_\_\_

**COMPETITION YEAR:** \_\_\_\_\_

<b>DATE</b>	<b>HOST CLUB</b>	<b>EVENT NAME</b>	<b>SANCTIONING BODY (FIS/CCC)</b>	<b>PRELIMINARY FEES</b>

**TOTAL PRELIMINARY FEES REMITTED:** \_\_\_\_\_

**NOTE:** Please provide complete information. Print additional copies of this form as required. Submit this form, together with supporting CCC Competition Sanctioning Applications and the appropriate fees, by no later than November 15 annually to Cross Country Canada, 100 – 1995 Olympic Way, Canmore, AB T1W 2T6.

**Annex C**

**PARTICIPANT WAIVER FORM**

Note: This waiver will cover participation in all of the competition encompassed in the named event. The event name and dates should clearly indicate whether multiple competitions are involved in the event.

Name of Event: \_\_\_\_\_

Event Date(s): \_\_\_\_\_

IN CONSIDERATION OF **Cross Country Canada** (hereinafter called **CCC**),

\_\_\_\_\_ (name of Ski Division, hereinafter called the **Host Division**) and \_\_\_\_\_ Ski Club (name of hosting Club, hereinafter called the **Host Club**) accepting my entry into the above named activity, I hereby for myself, my heirs, executors, administrators and assigns, forever release, and forever discharge, **CCC**, the **Host Division** and the **Host Club**, their executive directors, servants, agents, sponsors, supporters, employees or volunteers from any and all claims, demands, damages, costs (including solicitor and client costs on a full indemnity basis), actions or causes of actions, proceedings arising out of or in consequence of any loss, injury or damage which may arise by reason of negligence of **CCC**, the **Host Division** and the **Host Club**, their servants, agents, sponsors, supporters, employees or volunteers.

Without limiting the generality of the foregoing, I further release any and all recourses which I may now or hereinafter have resulting from any decisions of **CCC**, the **Host Division** and the **Host Club**.

In addition to the foregoing, I further waive any claims I might have in connection with any cancellation or rescheduling of the event for whatever reason.

I declare that my physical condition, to the best of my knowledge, is adequate to participate safely in the sport of cross country skiing, and that no physician or other qualified individual has advised me against participating in the sport. I further acknowledge and agree that it is my choice as whether I will obtain a physical examination prior to participating in the event, and I hereby acknowledge and agree to assume all risks associated with not obtaining such examination, or if I do obtain an examination and is instructed not to participate in the event, I hereby assume all risks associated with my participation.

I authorize and consent to the publication by **CCC**, the **Host Division** and the **Host Club** of any materials containing my name or picture, and I release to **CCC**, the **Host Division** and the **Host Club** and all persons acting under authority from them, any claims I might have due to the initial or subsequent publication of such material.

By completing this **Waiver of Liability** with my signature below, I hereby agree to abide by the Rules and Regulations as set forth by **CCC**, the **Host Division** and the **Host Club**, and to follow the instructions of the officials during the event.

**Adult Participant Release and Waiver**

As a participant of the named activity, I have read and understand the contents and intent of this waiver:

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Witness: \_\_\_\_\_

**Minor Participant Release and Indemnification**

As a parent or guardian of \_\_\_\_\_ who is under the age of majority (as applicable in the participants home province), I have read and understand the contents and intent of this waiver and accept its terms and conditions on behalf of

\_\_\_\_\_

Name of Parent/Guardian: \_\_\_\_\_

Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Witness: \_\_\_\_\_

**Attention Host Club:** Please have all non-club members sign this form when participating in a club-organized event. All club members having completed the Club Waiver Form upon application to the club need not complete an additional waiver form when participating in their own club event.

<p style="text-align: center;"><b>NOTE:</b> Participant Waiver Forms are to remain with the <b>Host Club Executive.</b> <b>DO NOT</b> submit these forms to <b>CCC</b> or the <b>Host Division Office</b></p>
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